

NEW LEAF DISTRIBUTING COMPANY – INTRODUCTORY SPECIALS AD INSERTION ORDER

401 Thornton Road Lithia Springs, Georgia 30122-1557 · 770-948-7845 · Fax 770-944-2354

1. VENDOR · AD INSERTION INFORMATION

All ads must be accompanied by an insertion order. We need one insertion order per ad. This ad insertion order form is only for Specials which will be featured in the next available Update.

Advertiser/Vendor _____

Tell us the most prominent product/book title near top of ad _____

_____ ISBN _____

Please indicate which of the following packages you would like to order:

Ad(s) to be printed in:

Color

B/W

Initiation Package

Take Me Higher

Bliss Package

Nirvana

| Update issue (month): _____

Digital files supplied: CD Email

Materials (photo and copy) included with this insertion order.

Materials to arrive by deadline.

New Leaf to create complete ad (Please allow minimum 30 days lead time for production. Please complete Section 2 below.)

2. COST OF PRODUCTION SERVICES (IF ANY)

Extra production or editing: This is not ad design, but can be included in design cost, billed at \$60.00 per hour / 15 minute increments.

Please email ads@newleaf-dist.com for quotes on all ad, graphic design and production work.

Description of work (scanning, editing, copy writing, design, etc.): _____

_____ \$ _____

3. COST OF ADVERTISEMENT

Advertisement Rate: Enter cost of your advertisement from rate schedule.

\$ _____

Discount type or authorization: _____

Discount amount: – \$ _____

Total amount due: \$ _____

4. PAYMENT

Check/Money Order enclosed. Please issue a credit against my account. (requires pre-approval) Co-op Contracts Attached.

Please charge my credit card: VISA MC Card #: _____ Exp.Date _____

Cardholder Name: _____ Cardholder signature: _____

Cardholder Billing Address: _____

Phone Number _____ Fax Number _____

Who to call if we have questions _____ E-mail _____

Authorizing Signature _____

NOTICE: Ads not paid in advance or within 15 days of invoicing will be credited against account.

Please make photocopies of this Insertion Order for future use. Ad Insertion Form also available at www.newleafvendors.com